

Rock Valley College

Salary Procedure – Adult Education Program Instructors

RVC Administrative Procedure (3:40.020)

Adult Education instructors will be paid according to the following guidelines:

Instructors will normally begin at \$29.00 per hour and receive a \$1.00 per hour increase every three successful semesters taught, up to a maximum rate of \$51.00 per hour. The beginning rate of pay will be reviewed annually and adjustments will be made as funding allows.

Instructional aides will normally begin at the minimum of Grade 6 and will receive a \$0.50 per hour increase every three successful semesters of assistance in the classroom, up to a maximum rate of \$19.00 per hour.

Where funding allows, instructors will be paid their current hourly wage for the development of curriculum and supplemental materials up to one-hour preparation time for every four hours of instruction. The awarding of preparation time and the number of curriculum development hours granted to designated instructors will be pre-approved by the Dean of Transitional Opportunities and Education.

Reference: Board Report #7036

Implemented: September 24, 2013