

**Illinois Community College District No. 511
Rock Valley College
3301 North Mulford Road
Rockford, IL 61114**

MINUTES - FISCAL YEAR 2025 PUBLIC BUDGET HEARING

June 25, 2024, 5:15 p.m.

The Fiscal Year 2025 Public Budget Hearing was called to order at 5:15 p.m. on Tuesday, June 25, 2024, by Board Chair Robert Trojan in Room 0214 (Performing Arts Room) in the Educational Resource Center (ERC) on the main campus of Rock Valley College.

The following members of the Board of Trustees were present at roll call:

Mr. Paul Gorski	Mr. Robert Trojan
Mr. Richard Kennedy	Ms. Gloria Cudia

The following members of the Board of Trustees were absent at roll call: Ms. Kristen Simpson, Ms. Crystal Soltow, Mr. John Nelson, and Student Trustee Nico Mikos.

Board Chair Trojan announced that anyone who wished to speak would have an opportunity to do so. Mr. Trojan then introduced Vice President of Finance Ellen Olson who reviewed the Fiscal Year 2025 Final Budget.

Vice President Olson noted the following:

- On April 23, 2024 the Board of Trustees approved the Tentative Budget for FY25
- The College published the notice of hearing
- The Budget has been on display in the Financial Services office since May 20, 2024 and has been available online as well for public viewing.
 - There have been no changes to the budget
- Total Budget, including contingency \$132,370,405
 - Operating Funds: \$67,734,073
 - Non-Operating Funds: \$64,363,332
 - Capital Projects - \$18.3 million
 - Bonds & Interest - \$12.1 million
 - Auxiliary Funds - \$15.3 million
 - Restricted/Grants - \$16.0 million
 - Trust & Agency (Student Clubs) - \$678,000
 - Audit - \$60,000
 - Liability, Protection & Settlement - \$1.7 million
 - OPEB - \$240,000 (Other Post-Employment Benefits)
 - SURS - \$250 thousand (State University Retirement System)

Vice President Olson explained that there were no viewings of the budget in person. However, there were 31 unique views on the College's Finance page on the website.

Following Vice President Olson's presentation, Board Chair Trojan invited public testimony concerning the FY2025 Final Budget. There were no requests from the public to address trustees.

At 5:20 p.m., a motion was made by Trustee Gorski, seconded by Trustee Cudia, to close the Public Budget Hearing. The motion was approved by unanimous roll call vote, and Board Chair Trojan declared the Public Budget Hearing closed.

Illinois Community College District No. 511
Rock Valley College
3301 North Mulford Road
Rockford, IL 61114

ROCK VALLEY COLLEGE BOARD OF TRUSTEES REGULAR MEETING

June 25, 2024, 5:20 p.m.

MINUTES

Call to Order

The Regular meeting of the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Ogle, and Stephenson Counties, Illinois, convened in Room 0214 (Performing Arts Room) in the Educational Resource Center (ERC) on Tuesday, June 25, 2024. The meeting was called to order by Board Chair Robert Trojan at 5:20 p.m.

Roll Call

The following members of the Board of Trustees were present at roll call:

Mr. Paul Gorski	Mr. Robert Trojan
Mr. Richard Kennedy	Ms. Gloria Cudia
Ms. Crystal Soltow	Mr. John Nelson

Trustees Soltow and Nelson arrived to the June Regular Board meeting at 5:21 p.m.

The following Trustees were absent at roll call: Ms. Kristen Simpson and Student Trustee Nico Mikos.

Also in attendance: Dr. Howard Spearman, President; Dr. Amanda Smith, Vice President of Academic Affairs/Chief Academic Officer; Ms. Ellen Olson, Vice President of Finance/Chief Financial Officer; Dr. Hansen Stewart, Vice President of Career Technical Education and Workforce Development; Ms. Heather Snider, Vice President of Institutional Effectiveness and Communications; Mr. Keith Barnes, Vice President of Equity and Inclusion; Mr. Rick Jenks, Vice President of Operations/Chief Operations Officer; Ms. Terrica Huntley, Interim Vice President of Human Resources; Ms. Ann Kerwitz, Assistant to the President; Ms. Betsy Saucedo, Assistant to the President; Attorney Matthew Gardner, Robbins Schwartz.

Board Member Attendance by Means Other than Physical Presence

There were no Board members attending by means other than physical presence.

Communications and Petitions (Public Comment)

There were no communications or petitions.

Recognition of Visitors

There were no visitors to be recognized during the meeting.

General Presentations

There were no general presentations.

Approval of Minutes

A motion was made by Trustee Nelson, seconded by Trustee Cudia, to approve the minutes of the May 14, 2024 Committee of the Whole meeting, and the May 28, 2024 Regular meeting. There was no discussion. The motion was approved by unanimous roll call vote.

Action Items

1. BR 8155 - Claims Sheet - May 2024

The Board Report reads in part: It is recommended that the Board of Trustees approves the claims sheets from the Ellucian check register for the period from May 1, 2024 to May 31, 2024. The total is \$2,225,179.18.

A motion was made by Trustee Gorski, seconded by Trustee Nelson, to approve Board Report 8155. There was no discussion. The motion was approved by unanimous roll call vote.

2a. BR 8156-A - Purchase Report-A - FY2025 Purchases

The Board Report reads in part: It is recommended that the Board of Trustees approves the marked items for purchase on Board Report 8156-A, Purchase Report-A.

- | | |
|------------------------------|---|
| \$ 35,000.00 - Not to Exceed | A. Institute for Evidence-Based Change (IEBC), Rockford, IL |
| \$ 40,860.48 - Not to Exceed | B. Burwood Group Inc., Chicago, IL |
| \$ 46,400.00 - Not to Exceed | C. Progress Printing Company, Lynchburg, VA |
| \$ 18,835.00 - Not to Exceed | D. RYCO Landscaping, Lake in the Hills, IL |

A motion was made by Trustee Gorski, seconded by Trustee Nelson, to approve Board Report 8156-A. Vice President Jenks explained there is a large amount difference between the lawn care services vendors because RYCO Landscaping is looking to expand their business and is the lowest responsible bidder for lawn care services. The motion was approved by unanimous roll call vote.

2b. BR 8156-B - Purchase Report-B - FY2025 Site Rentals

The Board Report reads in part: It is recommended that the Board of Trustees approves the marked items for purchase on Board Report 8156-B, Purchase Report-B.

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|---------------|---|
| \$ 216,930.00 | A. The Iconic Building LLC (Formerly Illinois Holler LLC), Rockford, IL |
| \$ 11,500.00 | B. Greater Rockford Airport Authority, Rockford, IL |

A motion was made by Trustee Gorski, seconded by Trustee Cudia, to approve Board Report 8156-B. There was no discussion. The motion was approved by unanimous roll call vote.

2c. BR 8156-C - Purchase Report-C - FY2025 Software Licensing Renewals

The Board Report reads in part: It is recommended that the Board of Trustees approves the marked items for purchase on Board Report 8156-C, Purchase Report-C.

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|------------------------------|---|
| \$ 100,000.00 | A. Ad Astra, Overland Park, KS |
| \$ 55,000.00 | B. Alliance Technology Group, Hanover, MD |
| \$ 30,000.00 | C. Brightly Software Inc, Cary, NC |
| \$ 79,000.00 - Not to Exceed | D. Carahsoft, Reston, VA |
| \$ 32,000.00 | E. CDW-G, Chicago, IL |
| \$ 35,000.00 | F. CDW-G, Chicago, IL |
| \$ 65,000.00 | G. CDW-G, Chicago, IL |
| \$ 110,000.00 | H. CDW-G, Chicago, IL |
| \$ 30,770.00 | I. Entrinsik Inc, Raleigh, NC |
| \$ 54,000.00 | J. GHA Technologies, Scottsdale, AZ |
| \$ 83,000.00 | K. Hyland LLC, Lenexa, KS |
| \$ 135,092.70 | L. Instructure Inc, Salt Lake City, UT |
| \$ 45,000.00 | M. Modern Campus, Camarillo, CA |

\$ 25,000.00	N. Prey Inc, San Francisco, CA
\$ 74,500.00	O. Prophix Software Inc., Ontario, Canada
\$ 25,000.00 - Not to Exceed	P. Upswing International, Austin, TX
\$ 100,793.62	Q. Watermark Insights LLC, Austin, TX

A motion was made by Trustee Cudia, seconded by Trustee Soltow, to approve Board Report 8156-C. There was no discussion. The motion was approved by majority roll call vote. Trustees Gorski, Kennedy, Cudia, Soltow, and Trojan voted yes. Trustee Nelson voted no.

2d. BR 8156-D - Purchase Report-D - FY2025 Blanket Purchase Orders

The Board Report reads in part: It is recommended that the Board of Trustees approves the marked items for purchase on Board Report 8156-D, Purchase Report-D.

A motion was made by Trustee Cudia, seconded by Trustee Soltow, to approve Board Report 8156-D. There was no discussion. The motion was approved by majority roll call vote. Trustees Gorski, Kennedy, Cudia, Soltow, and Trojan voted yes. Trustee Nelson voted no.

Purchase Orders and Blanket Purchase Orders are being issued to various vendors that the College believes are not subject to the Illinois Public Community College Act, 110 ILCS 805/3-24.1 Bid requirements (i.e., Postage, Contractual Services, Supplies, etc.)

The details of Purchase Report D, FY2025 Blanket Purchase Orders, appear on the next pages.

Purchase Report D FY25 Blanket Purchase Orders						
<i>As in the past, Purchase Orders and Blanket Purchase Orders are being issued to various vendors that we believe are not subject to the IL Public Community College Act, 110 ILCS 805/3-27.1 Bid requirements (i.e., Postage, Contractual Services, Supplies, etc.)</i>						
Blanket PO's for the Period of 7/1/24 through 6/30/25						
VENDOR	CITY	ST	DESCRIPTION	FY24	FY25	Comments
<u>Health Care Service Corporation</u>	Chicago	IL	Premiums for PPO insurance, Stop loss insurance.	\$ 7,700,000.00	\$ 8,250,000.00	Exception A.
<u>Constellation New Energy Gas/Electric</u>	Chicago	IL	Gas and electric service.	\$ 2,000,000.00	\$ 2,000,000.00	Exception L. Consortium pricing and rate increases.
<u>IL Community College Risk Management Consortium (ICCRMC)</u>	Northbrook	IL	Premiums for property and casualty, worker's compensation, malpractice, and athletic insurance paid from Operations, Tort, and Auxiliary Funds.	\$ 1,100,000.00	\$ 1,210,000.00	Exception L. Projected insurance premiums.
<u>American Express</u>	Chicago	IL	P-Card program.	\$ 900,000.00	\$ 1,000,000.00	Pass through for miscellaneous small commodities purchased in accordance with the College's P-card policies. Individual purchases are less than \$25,000 and therefore do not need to be bid pursuant to 110 ILCS 805/3-27.1.
<u>EBM/Morgan Building Maintenance</u>	Elk Grove Village	IL	Custodial services.	\$ 920,000.00	\$ 940,000.00	First one-year extension of a five-year contract.
<u>Guardian</u>	Dallas	TX	Premiums for supplemental life insurance, group life insurance, dental and long term disability insurance.	\$ 600,000.00	\$ 650,000.00	Exception A. Projected pricing from multiple insurance carriers.
<u>OPN Architects</u>	Madison	WI	For design and engineering planning for approved capital projects.	\$ 600,000.00	\$ 610,000.00	This is the third year of their contract. RFQ #22-04 Architect of Record.
<u>Robbins, Schwartz, Nicholas, Lifton, Taylor</u>	Chicago	IL	Legal services, as needed.	\$ 600,000.00	\$ 600,000.00	Exception A

<u>OSF Healthcare</u>	Peoria	IL	On-site wellness clinic management fees, consumables, and monthly lab fees.	\$ 210,000.00	\$ 220,000.00	Exception A. Contract addendums state contract continues until parties agree to end it.
<u>Bodycraft Wellness & Massage</u>	Rockford	IL	Instruction of personal wellness Continuing Education classes.	\$ 210,000.00	\$ 215,000.00	Exception A. Revenue received to offset the expenses of classes.
<u>Marco Technologies Inc with Great American Financial Services Corp.</u>	Rockford	IL	Copier lease and click charges for all RVC copiers. Includes Print Services' production equipment and managed print services for HP printers	\$ 50,000.00	\$ 185,000.00	RFP #23-10. Second year of five year contract will begin mid-FY25.
<u>Townsquare Media Rockford LLC / Ignite</u>	Cincinnati	OH	Targeted digital marketing for enrollment and college initiatives.	\$ 150,000.00	\$ 175,000.00	Exception A and L.
<u>NICOR Gas</u>	Pecatonica	IL	Natural gas supply for satellite campus locations.	\$ 170,000.00	\$ 170,000.00	Exception L.
<u>Javon Bea Hospital - Rockton</u>	Rockford	IL	Instruction and consumable class materials and supplies for the Continuing Education Fire Science, Emergency Medical Services and Emergency Medical Technician classes.	\$ 160,000.00	\$ 170,000.00	Exception A and L.
<u>State Universities Retirement System (SURS)</u>	Springfield	IL	Penalty expenses.	\$ 150,000.00	\$ 150,000.00	Exception L.
<u>Huron Consulting Services LLC (AKA: Studer Education)</u>	Chicago	IL	Contractual services to provide leadership and organizational development training and services to the College Leadership team.	\$ 135,000.00	\$ 135,000.00	Exception A
<u>Northern Illinois University</u>	DeKalb	IL	RVC Foundation pass-through account for engineering scholarship awards through the Foundation's Engineering Our Future Campaign.	\$ 133,000.00	\$ 133,000.00	This is a pass-through expense.

<u>Condensed Curriculum Intl</u>	Fairfield	NJ	Instruction of Health Care Continuing Education classes.	\$ 200,000.00	\$ 125,000.00	Exception A.
<u>Sikich LLC</u>	Naperville	IL	Audit Services for the College and the Foundation.	\$ 105,000.00	\$ 115,000.00	First year of a five year contract per Bid #23-24 Audit Services
<u>EBSCO Subscription Services</u>	Birmingham	AL	Magazines and journals for the Library.	\$ 110,000.00	\$ 110,000.00	Exception L.
<u>Helm Service</u>	Rockford	IL	Service contract for parts, supplies, and repairs for the heating, ventilation, and air conditioning systems.	\$ 110,000.00	\$ 110,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. They do not need to be bid pursuant to ILCS 805/3-21.1.
<u>Van Galder Bus Company</u>	Janesville	WI	Transportation for Athletic teams	\$ 117,073.00	\$ 110,000.00	Bid #23-08 Charter Bus Services for Athletics. Second of a three-year contract with two possible one-year extensions.
<u>BSN Sports</u>	Dallas	TX	Athletic uniforms and sports equipment for the RVC sports teams.	\$ 100,000.00	\$ 100,000.00	Bid #21-07. This is the fourth year of a five-year agreement.
<u>City of Rockford</u>	Rockford	IL	Water service for the main campus and satellite campuses.	\$ 95,000.00	\$ 95,000.00	Exception K and L.
<u>Commonwealth Edison</u>	Chicago	IL	Electric and energy supply bills for the Advanced Technology Center.	\$ 95,000.00	\$ 95,000.00	Exception L.
<u>CIT Trucks, LLC</u>	Normal	IL	Lease of two Truck Driver Training trucks	\$ 55,000.00	\$ 93,000.00	Lease contract was awarded per BR8058-B in July 2023, when Bid #23 12 resulted in a no-bid.
<u>Helm Service</u>	Rockford	IL	Electrical parts, repairs, and service.	\$ 90,000.00	\$ 90,000.00	Miscellaneous small commodity purchases or individual purchases are under \$25,000. This does not need to be bid pursuant to ILCS 805/3-21.1.
<u>Postmaster</u>	Rockford	IL	Postage for United States Postal Service Bulk mail.	\$ 80,000.00	\$ 90,000.00	Exception K.
<u>Schneider Electric</u>	Homewood	IL	Security systems hardware and software support.	\$ 90,000.00	\$ 86,000.00	Exception F.

<u>Office Pro</u>	Beloit	WI	Office supplies.	\$ 80,000.00	\$ 80,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. They do not need to be bid pursuant to ILCS 805/3-21.1.
<u>Pitney Bowes Reserve Account</u>	Pittsburgh	PA	Postage meter funds.	\$ 80,000.00	\$ 80,000.00	Exception K. Postage stamps must be purchased through this vendor in order to be compatible with the postage meter.
<u>Rocket Industrial</u>	Rockford	IL	Supplies, parts, and repairs for custodial.	\$ 80,000.00	\$ 80,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. This does not need to be bid pursuant to ILCS 805/3-21.1.
<u>Smith Oil</u>	Rockford	IL	Gas for fleet and maintenance vehicles.	\$ 80,000.00	\$ 80,000.00	Miscellaneous small commodity purchases for College use or individual purchases that are under \$25,000. Purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>IL Dept. of Employment Security (IDES)</u>	Rockford	IL	Unemployment insurance premiums. Paid from Tort Fund.	\$ 75,000.00	\$ 75,000.00	Exception 30 ILCS 525/2. Joint Purchasing Act.
<u>Lamar Companies</u>	Rockford	IL	Billboard advertising to promote enrollment and other college initiatives	\$ 75,000.00	\$ 75,000.00	Exception A and L.
<u>National Safety Council</u>	Itasca	IL	Course materials for Traffic Safety classes.	\$ 75,000.00	\$ 75,000.00	Exception L.
<u>U.S. Department of Homeland Security</u>	Laguna Nigel	CA	Reimbursements of application fees to eligible participants applying for the Deferred Action for Childhood Arrivals citizenship initiative against the Illinois Coalition for Immigrant and Refugee Rights Grant.	\$ 75,000.00	\$ 75,000.00	Exception L.
<u>Gallagher</u>	Rolling Meadows	IL	Insurance broker.	\$ 65,000.00	\$ 68,000.00	Agreement auto-renews unless parties agree to terminate. Per Bid #22-13.

<u>Marsh LLC</u>	Chicago	IL	Insurance premiums for treasurer bonds, airport liability, aircraft hull & liability. Paid from Operations and Tort Funds.	\$ 66,000.00	\$ 66,000.00	Exception under the Illinois Joint Purchasing Act, 30ILCS 525/1, et seq.
<u>Khione Management Services LLC</u>	Cicero	IL	Snow removal for the College satellite locations.	\$ 125,000.00	\$ 65,000.00	The end of the second one-year renewal of two one-year renewal options. Snow & Ice Removal will be going out to bid in FY25.
<u>Barnes & Noble</u>	Rockford	IL	Electronic textbooks and course materials for the Nursing programs. Materials are sourced through the campus bookstore contract. Course fees cover the entire cost of these materials.	\$ 58,000.00	\$ 60,000.00	Exception F. Miscellaneous small commodity purchases or individual purchases under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>CDW-G</u>	Seattle	WA	Servers, virtual desktop infrastructure, and network resources hosted in the Azure subscription.	\$ 50,000.00	\$ 60,000.00	Exception F. RVC expanded the existing Azure platform and replaced Amazon Web Service. This is an existing platform. This is pursuant to ILCS 805/3-21.1.
<u>Disney Advertising</u>	Chicago	IL	Streaming ads on Hulu, ESPN Plus, and Disney Plus.	\$ 40,000.00	\$ 60,000.00	Exception A and L.
<u>Elsevier/HESI</u>	St Louis	MO	Registered Nurse comprehensive assessment and review of programs and the SIMChart software used with the medication computer system by the students. These are all pass-through items that are covered by course fees.	\$ 58,000.00	\$ 58,000.00	Exception A
<u>Johnson Controls Fire Protection LP</u>	Palatine	IL	Fire alarm testing and repairs.	\$ 56,000.00	\$ 56,000.00	Exception L.
<u>Johnson Controls Inc.</u>	Rockford	IL	Repair of control systems, as needed.	\$ 55,000.00	\$ 56,000.00	Exception E.

<u>Exxon Mobil</u>	Rockford	IL	Fuel for the tractor and trailer units used in the Truck Driver Training program.	\$ 50,000.00	\$ 55,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>Effecty</u>	Rockford	IL	Digital and linear television advertising	\$ 75,000.00	\$ 50,000.00	Exception A and L.
<u>H & H Filter/Air Rite</u>	Bettendorf	IA	Heating, ventilation, and air conditioning filters for all buildings.	\$ 50,000.00	\$ 50,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>Midland Paper</u>	Rockford	IL	Printing and copying paper for all RVC locations.	\$ 50,000.00	\$ 50,000.00	The pricing remains high due to supply chain issues. Potential for returning to Bid will be explored in FY25.
<u>Windstar Lines Inc</u>	Carroll	IA	Transportation for Athletic teams	\$ 50,000.00	\$ 50,000.00	These services are used when the awarded vendor of Bid #23-08 can't accommodate travel schedules. Windstar was the second lowest respondent.
<u>Ballard Electric</u>	Rockford	IL	Cogen, Generator Optimization Asset Model monitoring, programming, services, and repairs.	\$ 49,000.00	\$ 49,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>Four Rivers Sanitation Authority</u>	Rockford	IL	Sanitation services for waste removal for all RVC locations.	\$ 45,000.00	\$ 45,000.00	Exception L.
<u>Rock River Disposal</u>	Rockford	IL	Trash removal and recycling services.	\$ 45,000.00	\$ 45,000.00	Exception L.
<u>University of Illinois (CARLI)</u>	Champaign	IL	The Consortium of Academic and Research Libraries in Illinois library resources databases and membership for the RVC Library.	\$ 45,000.00	\$ 45,000.00	Exception L.

<u>Verizon Wireless</u>	St Louis	MO	Cell phone service, mobile hotspots, and hardware.	\$ 40,000.00	\$ 45,000.00	Exception F. Miscellaneous small commodity purchases. The College uses individual purchases that are under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>Kelly Williamson</u>	Rockford	IL	Gas cards for participants in grant programs. Includes WEI, WIOA, and PATH.	\$ 75,000.00	\$ 45,000.00	Exception L. Miscellaneous small commodity, individual, or collective purchases that do not exceed the \$25,000 threshold do not need to be bid pursuant in 110 ILCS 805/3-27.1.
<u>iFiber</u>	Sycamore	IL	Gigabyte transport fee. Maintains fiber lines.	\$ 43,600.00	\$ 44,000.00	Exception F.
<u>Schumacher Elevator</u>	Denver	IA	Inspection and repair services for elevators in all RVC locations.	\$ 43,000.00	\$ 43,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>Clearfly</u>	Pasadena	CA	Local telephone service.	\$ 42,000.00	\$ 42,000.00	Exception F and L.
<u>AT&T</u>	Dallas	TX	Internet Protocol, Flex, and Completelink, monthly phone bills.	\$ 40,000.00	\$ 40,000.00	Exception L.
<u>City of Rockford</u>	Rockford	IL	Bulk road salt for all RVC locations.	\$ 40,000.00	\$ 40,000.00	Exception K and L.
<u>WREX</u>	Rockford	IL	Media advertising to support enrollment and college initiatives.	\$ 40,000.00	\$ 40,000.00	Exception A and L.
<u>University of Illinois (iShare)</u>	Champaign	IL	Cloud-based library service platform and discovery service. Consortium of Academic and Research Libraries in Illinois FY 2024 iShare assessment.	\$ 38,000.00	\$ 38,000.00	Exception L.
<u>Midwest Library Service</u>	Bridgeton	MO	Books for the library collection.	\$ 35,000.00	\$ 35,000.00	Exception L.
<u>Network of Illinois Learning Resources in Community Colleges (NILRC)</u>	Blanchardville	WI	Multiple library databases, search tools, and membership.	\$ 34,000.00	\$ 34,000.00	Exception F and L.

<u>Balanced Environments Inc. (BEI)</u>	Old Mill Creek	IL	Grounds maintenance for Bell School, Aviation, and the Advanced Technology Center properties.	\$ 30,000.00	\$ 30,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>John Morrissey Accounting Inc.</u>	Rockford	IL	Accounting Services to support the Adult Education grant program.	\$ 30,000.00	\$ 30,000.00	Exception A
<u>Miller Bradford & Risberg or M&D Truck and Equipment Sales</u>	Rockford	IL	Rental of Case wheel loader and skid steer to assist with the snow removal and other grounds tasks.	\$ 30,000.00	\$ 30,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>Enterprise Rent-A-Car</u>	Rockford	IL	Transportation for Athletics when bus vendors are unable to meet the schedule or when a car or van will accommodate the team size	\$ 25,000.00	\$ 30,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>La Bamba Radio</u>	Rockford	IL	Advertising on the local Spanish internet radio.	\$ 25,000.00	\$ 30,000.00	Exception A and L.
<u>FrontLine Education (Frontline Technologies)</u>	Philadelphia	PA	Employee application processing and tracking for Human Resources.	\$ 28,000.00	\$ 28,000.00	Exception F.
<u>BP Roofing Solutions</u>	Loves Park	IL	Roofing inspections and repairs.	\$ 25,000.00	\$ 25,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>Lift Works (Vendor was acquired by Sunbelt in summer 2023)</u>	St Charles	IL	Building inspections and maintenance.	\$ 25,000.00	\$ 25,000.00	Miscellaneous small commodity purchases. They are not required to bid as individual or collective purchases. They do not exceed the \$25,000 threshold. 110 ILCS 805/3-27.1.
<u>Plumbers & Pipe Fitters</u>	Rockford	IL	Contract instruction for the Highway Construction Careers Training Programs courses as needed.	\$ 25,000.00	\$ 25,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1.

<u>TruView BSI LLC</u>	Melville	NY	Background check services for Human Resources.	\$ 25,000.00	\$ 25,000.00	Exception A. Bid #22-17.
<u>WIFR-TV23 and WIFR</u>	Rockford	IL	Media advertising to support enrollment and college initiatives.	\$ 25,000.00	\$ 25,000.00	Exception A and L.
<u>Airgas</u>	Rockford	IL	Gas consumables for Welding Labs	\$ 16,000.00	\$ 25,000.00	Miscellaneous small commodity purchases. They are not required to be bid as individual or collective purchases. They do not exceed the \$25,000 threshold. 110 ILCS 805/3-27.1.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

2e. BR 8156-E - Purchase Report-E - FY2024 Purchases

The Board Report reads in part: It is recommended that the Board of Trustees approves the marked item for purchase on Board Report 8156-E, Purchase Report-E.

\$ 37,390.00

A. Middleton Ford, Middleton, WI

A motion was made by Trustee Cudia, seconded by Trustee Soltow, to approve Board Report 8156-E. Vice President Olson explained that the College is purchasing a new van to replace a van totaled in an accident. The motion was approved by unanimous roll call vote.

3. BR 8157 - Adopting the Fiscal Year 2025 Budget

The Board Report reads in part: It is recommended that the Board of Trustees adopts the Fiscal Year 2025 Final Budget as the budget for the fiscal year beginning on July 1, 2024, for Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Stephenson, and Ogle Counties.

A motion was made by Trustee Gorski, seconded by Trustee Kennedy, to approve Board Report 8157. Trustee Nelson explained that he would support spending more money in order for the College to produce current musicals. Trustee Nelson also stated that in the Starlight Theatre program, the president was thanked first, then the chief operations officer, and the trustees were thanked last. The order in the program should be updated. Trustee Trojan would like the Administration to come back with a process on how to update the musicals performed by the College. The motion was approved by unanimous roll call vote.

4. BR 8158 - Certificate Attesting to the Fiscal Year 2025 Budget

The Board Report reads in part: It is recommended that the Secretary and Chairperson of Rock Valley College Board of Trustees attest to the attached Fiscal Year 2025 Final Budget being a true and correct copy in its legal form.

A motion was made by Trustee Gorski, seconded by Trustee Nelson, to approve Board Report 8158. There was no discussion. The motion was approved by unanimous roll call vote.

Trustee Cudia explained to the live streaming audience that the Board of Trustees are quickly going through the action items on the June Regular Board meeting agenda because they have already been discussed during the June Committee of the Whole meeting.

Trustee Trojan stated that Trustee Cudia had a good point because there were 32 people on the live streaming for Committee of the Whole meeting on June 11, 2024 and 57 people on live streaming for the May Regular Board meeting.

Trustee Nelson stated that the Board of Trustees have reviewed the budget for over a month and there have been multiple conversations.

Trustee Gorski thanked Trustees Cudia, Trojan, and Nelson for reminding the live streaming audience about the discussion that takes place during the Committee of the Whole meetings.

5. BR 8159 - ESP/PSA/Administrative Salaries for 2024-2025 (Fiscal Year 2025)

The Board Report reads in part: It is recommended that the following salary increases be approved for active full-time and continuous part-time (CPT) employees to grades J to V.

Effective July 1, 2024

- A 3.50% increase will be added to the base pay of each full-time ESP/PSA/Administrative employee for the period of July 1, 2024 through June 30, 2025.
- Employees hired on or after July 1, 2024 are not eligible for this pay increase.
- Estimated fiscal impact is \$515,280.00.

A motion was made by Trustee Gorski, seconded by Trustee Nelson, to approve Board Report 8159. There was no discussion. The motion was approved by majority roll call vote. Trustees Gorski, Cudia, Soltow, Nelson, and Trojan voted yes. Trustee Kennedy voted no.

6. BR 8160 - 2024-2025 Dual and Articulated Credit Memorandum of Understanding - Pecatonica Community Unit School #321

7. BR 8161 - 2024-2025 Dual and Articulated Credit Memorandum of Understanding - Rockford Christian School

8. BR 8162 - 2024-2025 Dual and Articulated Credit Memorandum of Understanding - South Beloit Community Unit School District #320

9. BR 8163 - Running Start Intergovernmental Agreement - Pecatonica Community Unit School District #321

10. BR 8164 - Running Start Intergovernmental Agreement - South Beloit Community Unit School District #320

The Board Reports read in part: It is recommended that the Rock Valley College Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding/Intergovernmental Agreement between Rock Valley College and [school district] effective [date] and ending [date]. Attorney Reviewed.

A motion was made by Trustee Gorski, seconded by Trustee Trojan to approve Board Reports 8160, 8161, 8162, 8163, 8164. There was no discussion. The motion was approved by unanimous roll call vote.

11. BR 8165 - Adoption of Policies of the Board

The Board Report reads in part: It is recommended that the Board of Trustees adopts the Rock Valley College Board Policy Manual as presented at the Reorganization meeting held April 23, 2024, with revisions to be made on a section by section basis until the Board Policy Manual is fully updated.

A motion was made by Trustee Gorski, seconded by Trustee Cudia to approve Board Report 8165. There was no discussion. The motion was approved by unanimous roll call vote.

12. BR 8166 - Personnel Report

The Board Report reads in part: It is recommended that the Board of Trustees approves the personnel items listed on Board Report 8166.

A motion was made by Trustee Gorski, seconded by Trustee Cudia to approve Board Report 8166. There was no discussion. The motion was approved by unanimous roll call vote.

Other Business

1. **New Business**

There was no new business.

2. **Unfinished Business**

Dr. Spearman informed the Trustees on the Belvidere Heritage Days parade on Saturday, June 29, 2024 and the Rockford 4th of July parade.

Updates / Reports

1. **President's Update**

President Spearman provided an update on various events and activities:

- In response to Trustee Nelson's earlier comments, President Spearman explained that the acknowledgment of the president, the chief operations officer, and the board of trustees in the Starlight Theatre programs have been the same since at least 2000. The President did not request for the musical program to be printed in that order.
- The College received three nominations for the Illinois Manufacturing Association's Educator of the Year Award and was a finalist for the award.
- A "Cabinet" Meet and Greet was held on Tuesday, June 18, 2024 at the Aviation Career and Education Center (ACEC) where members of Cabinet, students, and faculty were able to engage in conversation.
- The College has been approved to present at the Association of Community College Trustees (ACCT) Conference in October where the College's partnership with AAR will be highlighted.
- The Golden Eagles Professional Development Academy was created to develop leaders and consists of three tiers: gray, blue, and gold. The first gold tier cohort has been recently completed and the HR Professional Development team has done a nice job with the program.
- The President's Office will have a few changes in the upcoming weeks. Betsy Saucedo will transition to an interim HR Generalist position starting Thursday, August 1, 2024. Araceli Olvera will be replacing Betsy and will be the Interim Executive Assistant to Dr. Spearman starting Monday, July 1, 2024.

2. **Leadership Team Updates**

- Vice President Terrica Huntley introduced herself to the Board of Trustees as the College's interim vice president of human resources. She has worked for the College since 2012 in a variety of capacities, including the Advising Department and the Dean of Students Office. She is grateful for the dedication and hard work of Vice President Jim Handley who has contributed to Rock Valley College and wished him well in his retirement.
- Vice President Heather Snider gave an enrollment update. For the Summer II semester, the College is at 95% to budget which is about the same when compared to this time last year. For the fall semester, enrollment is 8% ahead when compared to this time last year, 73% to budget, and 70% to the stretch goal. There are several planned summer recruiting activities leading up to the first day of classes on Saturday, August 17, 2024.
- Vice President Dr. Hansen Stewart gave an update on the CNC Machining program and the Auto Collision Repair program. There were seven students who completed the 24-week CNC Machining program on Thursday, June 20, 2024. All seven of the students have jobs that they could have started on Monday, June 24, 2024. In addition, seven students completed the 16-week Auto Collision Repair program this month and each student earned five industry credentials from the Inter-Industry Conference on Auto Collision Repair (ICAR). All seven students had job placements by the end of the program.

- Vice President Rick Jenks gave an update on the Educational Resource Center (ERC) steps on the Classroom Building I side. The snow melt system inside each of the exterior steps has failed and is currently being replaced. The steps will be completed within a couple of weeks.
- Vice President Dr. Amanda Smith announced that the first Medical Assistant Pinning Ceremony will be on Thursday, June 27, 2024 at 2:00 p.m. in the Performing Arts Room (PAR) of the ERC.

3. ICCTA Report

Trustee Nelson stated that he attended the ICCTA Annual Convention which took place the first week of June.

4. Trustee Comments

- Trustee Cudia acknowledged and thanked the volunteers and staff for all of their work during Commencement week.
- Trustee Kennedy congratulated the Athletic department and the Women’s Basketball Coach, Darryl Watkins, for hosting another successful High School Women’s Basketball summer league season. In addition, he welcomed Vice President Terrica Huntley and congratulated on her new position. Lastly, Trustee Kennedy explained the reason he voted no on the compensation adjustment for non-represented employees increase. The president and his administration base their numbers on projected enrollment. He asked Board members to let the President make the day-to-day decisions so that the Board does not favor specific employee groups.
- Trustee Nelson disagreed with Mr. Kennedy’s statement regarding the compensation adjustment increase from a 3.25% to 3.50%. Mr. Nelson supports the compensation increase for non-represented employees.
- Trustee Trojan explained that Representative Darin LaHood visited the Advanced Technology Center (ATC) on Monday, June 10, 2024. In addition, the first week of SMART Camp started on Monday, June 24, 2024. Lastly, the R2OC Robotics Completion will be on Saturday, July 27, 2024 in the Physical Education Center Gym.

5. Student Trustee Report

There was no Student Trustee report.

6. RVC Foundation Liaison Report

There was no RVC Foundation report.

7. Freedom of Information Act (FOIA) Report

The FOIA report was accepted as presented.

Adjourn to Closed Session

A closed session was not held.

Next Meeting

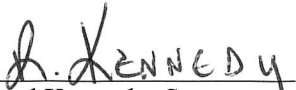
The next Committee of the Whole Meeting will be held on Tuesday, July 09, 2024 at 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) located in the Educational Resource Center (ERC) on the main campus.

The next Regular Meeting will be held on Tuesday, July 23, 2024 at 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) located in the Educational Resource Center (ERC) on the main campus.

Adjournment

At 6:07 p.m., a motion was made by Trustee Gorski, seconded by Trustee Cudia, to adjourn the meeting. The motion was approved by unanimous roll call vote.

Submitted by Betsy Saucedo


Richard Kennedy, Secretary


Robert Trojan, Board Chair