

**Illinois Community College District No. 511
Rock Valley College
3301 North Mulford Road
Rockford, IL 61114**

**ROCK VALLEY COLLEGE BOARD OF TRUSTEES REGULAR MEETING
5:15 p.m., October 25, 2022**

MINUTES

Call to Order

The Regular meeting of the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Ogle, and Stephenson Counties, Illinois, convened in room 1300 of the Advanced Technology Center, 1400 Big Thunder Blvd, Belvidere, IL, on Tuesday, October 25, 2022. The meeting was called to order by Board Chair Jarid Funderburg at 5:15 p.m.

Roll Call

The following members of the Board of Trustees were present at roll call:

Mr. Jarid Funderburg	Ms. Gloria Cudia
Mr. Bob Trojan	Mr. Paul Gorski
Student Trustee Ryan Russell	

The following trustees were absent: Ms. Lynn Kearney, Ms. Crystal Soltow, Mr. John Nelson.

Also in attendance: Dr. Howard Spearman, President; Dr. Amanda Smith, Vice President Liberal Arts and Adult Education/Chief Academic Officer; Mr. Jim Handley, Vice President Human Resources; Ms. Ellen Olson, Vice President Finance/Chief Financial Officer; Ms. Heather Snider, Vice President Institutional Effectiveness and Communications; Dr. Patrick Peyer, Vice President Student Affairs; Mr. Keith Barnes, Vice President Equity and Inclusion; Mr. Rick Jenks, Vice President Operations/Chief Operations Officer; Dr. Hansen Stewart, Vice President Industry Partnerships and Community Engagement; Ms. Jennifer Thompson, Executive Director College Communications; Ms. Ann Kerwitz, Assistant to the President; Ms. Betsy Saucedo, Interim Assistant to the President; Attorney Matthew Gardner, Robbins Schwartz.

Board Member Attendance by Means Other Than Physical Presence

Board Chair Funderburg announced that no trustees have asked to attend the meeting by means other than physical presence.

Communications and Petitions (Public Comment)

No public comments were received.

Recognition of Visitors

There were no visitors to be recognized.

Adjourn to Closed Session

Board Chair Funderburg announced that a closed session would be held at the end of the meeting.

General Presentations

There were no general presentations.

Approval of Minutes

A motion was made by Trustee Cudia, seconded by Trustee Trojan, to approve the minutes of the September 13, 2022 Committee of the Whole meeting and the September 27, 2022 Regular meeting.

There was no discussion. The motion was approved by unanimous roll call vote.

Action Items

1. BR 7984 – Claims Sheet

The Board Report reads in part: It is recommended that the Board of Trustees approves the claims sheets from the Ellucian check register for the period from September 1, 2022 to September 30, 2022. The total is \$1,972,643.56.

A motion was made by Trustee Gorski, seconded by Trustee Cudia, to approve Board Report 7984.

There was no discussion. The motion was approved by unanimous roll call vote.

2a. BR 7985-A – Purchase Report-A – FY23 Amendments

The Board Report reads in part: It is recommended that the Board of Trustees approves the marked items for purchase on Board Report 7985-A, Purchase Report-A.

\$ Not To Exceed 240,000.00	A. OPN Architects, Madison, WI
\$ 1,240.00	B. Northern Illinois University, DeKalb, IL

A motion was made by Trustee Gorski, seconded by Trustee Funderburg, to approve Board Report 7985-A.

Vice President Ellen Olson clarified Item B, Services, that Northern Illinois University (NIU) runs the iFiber collaboration that provides the College's network connection and bandwidth.

Trustee Gorski commented that at the October Committee of the Whole meeting, he indicated that he might have an objection, but he has since confirmed with RVC staff that the relationship with NIU is good. Thus, he has no objection to the purchase.

The motion was approved by unanimous roll call vote.

2b. BR 7985-B – Purchase Report-B – FY23 Purchases

The Board Report reads in part: It is recommended that the Board of Trustees approves the marked items for purchase on Board Report 7985-B, Purchase Report-B.

\$	11,210.00	A.	Randee’s Music Center, Rockford, IL
\$	10,882.00	B.	Forest Hills Country Club, Rockford, IL
\$	13,431.00	C.	Rockford Symphony Orchestra, Rockford, IL
\$	58,000.00	D.	Servio Consulting, Frankfort, IL
\$	30,000.00	E.	Air One Equipment, Inc. South Elgin, IL
\$	20,000.00	F.	Dinges Fire Company, Amboy, IL
\$	15,540.00	G.	First Student, Belvidere, IL
\$	352,613.00	H.	CDW, Vernon Hills, IL
\$	59,900.00	I.	AKA Computer Solutions, Chicago, IL
\$	Not to Exceed 2,478,000.00	J.	Burwood group, Chicago, IL

A motion was made by Trustee Cudia, seconded by Trustee Trojan, to approve Board Report 7985-B.

Vice President Ellen Olson explained the changes made to Item H, Computer Equipment; Item I, Computer Equipment; and Item J, Consulting Services and Equipment, since the October 11 Committee of the Whole meeting.

There was no discussion. The motion was approved by unanimous roll call vote.

3. BR 7986 – Personnel Report

The Board Report reads in part: It is recommended that the Board of Trustees approves the personnel actions outlined in the report.

A motion was made by Trustee Cudia, seconded by Trustee Funderburg, to approve Board Report 7986.

There was no discussion. The motion was approved by unanimous roll call vote.

4. BR 7987 – Levy Year 2022 Estimated Taxes Required and Setting Hearing Date for Truth-in-Taxation Hearing

The Board Report reads in part: It is recommended that the Board of Trustees approves the following estimates for the amount of taxes necessary to be raised by taxation for the year 2022 as follows:

Educational Purposes – Fund 01	\$16,294,608
Operations and Maintenance Purposes – Fund 02	2,833,845
Protection, Health, Life, or Safety – Fund 03	1,500,000
Financial Audit Purposes – Fund 11	64,000
Liability Protection Settlement Fund – Fund 12	0
Liability Insurance/Tort & Risk Management	1,570,000
Social Security and Medical Insurance	430,000
Total Tax Levy	\$22,692,453

This represents a 12.67% increase over the 2021 tax levy. To provide public disclosure, a hearing on the proposed 2022 Tax Levy under the Truth in Taxation law of the State of Illinois will be held on December 13, 2022, at 5:15 p.m. in the Educational Resource Center (ERC), Room 0214, Performing Arts Room (PAR), on the main campus of Rock Valley College at 3301 N. Mulford Road, Rockford, Illinois. Rock Valley College will publish the Notice of said hearing as required by Statute.

A motion was made by Trustee Cudia, seconded by Trustee Gorski, to approve Board Report 7987.

Trustee Trojan commented that the tax rates for Educational, and Operations and Maintenance are the same as last year; Debt Service has decreased; Protection, Health and Safety has increased due to lack of funding in prior years; and the overall tax rate is below 2017.

The motion was approved by unanimous roll call vote.

BR 7988 – Board Policy 2:10.030 – Abused and Neglected Child Reporting; Minor on Campus - SECOND READING

The Board Report reads in part: It is recommended that the Board of Trustees approves the revision of Board Policy 2:10.030 Abused and Neglected Child Reporting to expand the policy to include provisions outlined in the Juvenile Court Act of 1987 (JCA) (705 IKLCS 405/2-1 *et seq.*) and expectations related to minors on campus and be renamed Abused and Neglected Child Reporting; Minors on Campus.

A motion was made by Trustee Gorski, seconded by Trustee Funderburg, to approve Board Report 7988.

Attorney Gardner confirmed that because this is a second reading, a vote should be taken. The motion was approved by unanimous roll call vote.

5. BR 7989 – Board Policy 3:20.030 – Criminal Background Investigation - SECOND READING

The Board Report reads in part: It is recommended that the Board of Trustees approves the revision of Board Policy 3:20.030 so that Human Resources will oversee the completion of criminal background checks.

A motion was made by Trustee Gorski, seconded by Trustee Cudia, to approve Board Report 7989.

There was no discussion. The motion was approved by unanimous roll call vote.

Other Business

- 1. New Business**
There was no new business.
- 2. Unfinished Business**

There was no unfinished business.

Updates / Reports

1. **President's Update**

President Spearman thanked the Board of Trustees for honoring Manufacturing Month by meeting at the Advanced Technology Center in the Bob and Norma Trojan room. He also thanked Trustee Trojan for serving the community as an RVC trustee and for donating scholarship dollars to aid students pursuing careers in manufacturing and healthcare. Dr. Spearman also provided highlights of recent activities:

- RVC celebrated its 58th birthday with an employee appreciation event held October 10. Staff and students played games under the Starlight tent and enjoyed cider and donuts from Edward's Apple Orchard West.
- The annual Minority Male Leadership Conference was held at the Stenstrom Center for Career Education with 169 high school males representing eight different high schools.
- The dedication of the CRJ200 jet airplane held October 18 was a great success with good media coverage. He thanked legislators Maurice West, Dave Vella and Steve Stadelman for identifying the grant funds, The Workforce Connection and AAR for partnering to write the grant, and AAR and SkyWest Airlines for getting the plane to Rockford. As a result of this collaboration, the College is looking for a future partnership with SkyWest.
- During the plane dedication, Dr. Spearman met the family of George Church, who passed away in March. Due to his passion for aviation, his family created the George Church Memorial Aviation Scholarship with the intent of establishing an endowment. Dr. Spearman thanked Brittany Freiberg of the RVC Foundation for her collaboration with the George Church family.
- Dr. Spearman also thanked the planning committees of these events, especially Jennifer Thompson, Dean Vicki Brust and AVM Faculty Todd Morgan for their work behind the scenes.
- Dr. Spearman also reminded trustees of the joint ICCTA/ACCT Board Governance Training to be held November 30 to December 2, and the Board retreat scheduled for Saturday, January 21, 2023. Trustees should contact Ann Kerwitz regarding availability.

2. **Leadership**

- Vice President Rick Jenks announced that Starlight Theatre was nominated for 25 awards in nine categories and has won five Lou Awards for excellence in theatre. These awards celebrate community and college theatre in the north and northwest suburbs of Chicago. One of the winners was Christopher D. Brady, director of "The Little Mermaid."
- Vice President Ellen Olson announced that the RVC Foundation has nominated the Goellner Family Foundation for a National Philanthropy Day award, and eight family members will attend the ceremony to be held November 15. Two generations of the family are RVC alumni. In addition, attendees of the Alumni and Retiree Breakfast held October 20 previewed the video featuring RVC employees who explain why they contribute to the RVC Foundation. RVC trivia was part of the fun, and Olson asked trustees if they knew the original RVC colors. The answer is maroon and gold.
- Vice President Dr. Amanda Smith announced that the First Tuesday lectures have resumed and are presented at lunch time in person and via zoom. The October lecture was presented by Dr. Tabinda Azam, RVC professor of Life Sciences. The November lecture "Does the Bible say Gay?" will be presented by Associate Professor of Philosophy Brian Wagner.

- Vice President Dr. Patrick Peyer announced that enrollment for Winterim is 88% to goal and the Spring semester is 51% to goal which brings the total to 76% for FY2023. Enrollment in the Summer I session in 2023 will be included in the final total. Dr. Peyer also announced that RVC student-athletes are slated to participate in several regional tournaments and that the local chapter of Phi Theta Kappa recently hosted a regional conference with 20 schools attending.
- Vice President Dr. Hansen Stewart provided several updates: 1) Seventy-five percent of the students enrolled in the 32-week CNC program have completed NIMS accreditations and will be presented certificates on October 27. The next class will begin November 7. 2) Manufacturing Day was held October 13 with 196 students participating in the event. Students visited locations of various manufacturing plants in the area and, according to surveys, they especially liked touring the ATC and the business expo held onsite. 3) Attendees at the November 3 ATC Lunch and Learn will be among the first to see the new video featuring ATC students and faculty. In response to a suggestion from Trustee Trojan, Dr. Stewart confirmed that the video will be used for RVC's recruiting. 4) In response to a question from Trustee Funderburg regarding enrollment in the next CNC 32-week CNC class, Dr. Stewart indicated he would get that information.

3. Trustee Comments

- Trustee Gorski asked about recent campus activities related to DEI. Vice President Barnes explained that a traveling exhibit designed to promote the inclusion of people with disabilities was held in the Atrium October 24-26, and a workshop on the Impact of Ableism was held October 25. Trustee Gorski also confirmed that he is not available November 3, 2022 or January 21, 2023.
- Trustee Cudia commented that she spoke with students at the airplane dedication and found them to be very excited and positive about their educational training.
- Trustee Trojan commented that it would be nice to hold the Board meeting at the ATC every other month, but especially in October to recognize Manufacturing Month.
- Board Chair Funderburg commented that he was happy to have this meeting at the ATC in Belvidere and reminded everyone that Belvidere was one of the locations considered in 1964 for placement of RVC's main campus.

4. ICCTA Report (Illinois Community College Trustees Association)

A report regarding the Illinois Community College Trustees Association was not available.

5. Student Trustee Report

Student Trustee Ryan Russell reported on student activities, noting that Homecoming Week activities were held last week, culminating in a dance Friday night. Other activities include: October 25 – Student Success Workshop on “How to Stay Motivated,” led by Manager of New Student Enrollment Casey Hauser; November 2 – ATC Career Fair; and October 27, 28 and 29 – “The Rocky Horror Show” will be presented at Starlight Theatre.

6. RVC Foundation Liaison Report

Trustee Trojan commented that the Foundation has awarded a record-breaking \$450,000 in scholarships to 252 recipients, and he finds it rewarding to read the recipients' stories. The recent Alumni and Retiree Breakfast was another success and had 60 attendees. Trustees are all invited to

attend the Foundation's Annual Donor and Recipient Luncheon to be held November 4. He added that the RVC Proud video is impressive and shows why employees help fund scholarships.

7. Freedom of Information Act (FOIA) Report

The FOIA report was accepted as presented.

Closed Session

At 5:59 p.m., a motion was made by Trustee Trojan, seconded by Trustee Funderburg, to adjourn to closed session to discuss the purchase or lease of real property for the use of the public body per Section 2 (c) (5), in accordance with the Illinois Open Meetings Act.

The motion was approved by unanimous roll call vote.

Reconvene Open Session

At 6:19 p.m., a motion was made by Trustee Trojan, seconded by Trustee Funderburg, to adjourn the closed session and return to open session. The motion was approved by unanimous roll call vote. No action was taken as a result of closed session.

Next Meeting

The next Committee of the Whole meeting will be held on Tuesday, November 15, 2022 at 5:15 p.m. The meeting will be held **in person** in the Performing Arts Room (PAR, Room 0214) located in the Educational Resource Center on the main campus. (NOTE: A Committee of the Whole meeting will not be held in December.)

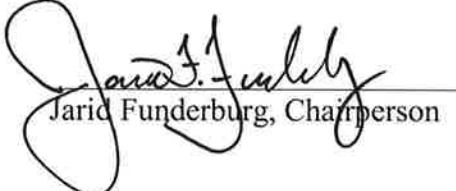
The next Regular meeting will be held on Tuesday, December 13, 2022 at 5:15 p.m. The meeting will be held **in person** in the Performing Arts Room (PAR, Room 0214) located in the Educational Resource Center on the main campus. (NOTE: A Regular meeting will not be held in November.)

Adjournment

At 6:21 p.m., a motion was made by Trustee Gorski, seconded by Trustee Cudia, to adjourn the meeting. The motion was approved by unanimous voice vote.

Submitted by Ann Kerwitz.


Robert Trojan, Secretary


Jarid Funderburg, Chairperson